

Lesson 74

1 TOPIC QUESTION

今日のトピック

Confidentiality Agreement

機密保持契約



2 ARTICLE

記事

Directions: Read the following article aloud.

課題：以下の記事をはっきりとした声で音読しましょう。

Confidentiality Agreement

This form may be used for individuals hired to conduct specific research tasks, e.g., recording or editing image or sound data, transcribing, interpreting, translating, entering data and destroying data.

Project Title -

I, _____, the (specific job description, e.g., interpreter/translator) have been hired to _____.

I agree to the following:

1. To keep all the research information shared with me confidential by not discussing or sharing the research information in any form or format (e.g., disks, tapes, transcripts) with anyone other than the *Researcher(s)*.
2. To keep all research information in any form or format (e.g., disks, tapes, transcripts) secure while it is in my possession.
3. To return all research information in any form or format (e.g., disks, tapes, transcripts) to the *Researcher(s)* when I have completed the research tasks.
4. After consulting with the *Researcher(s)*, to erase or destroy all research information in any form or format regarding this research project that is not returnable to the *Researcher(s)* (e.g., information stored on computer hard drive).

Date_____
(Print Name)_____
(Signature)

Lesson 74

3 VOCABULARY

語い

Directions: First repeat after your tutor and then read aloud by yourself.

課題: 先生の後が続いてくり返した後、今度はひとりで発音してみましょう。

conduct 実施する

interpreter 通訳家

translator 翻訳

confidential 機密

format フォーマット

possession 保持

4 Questions

質問

Directions: Read the questions aloud and answer them.

課題: 質問を声に出して読んだ後、答えてみましょう。

1. What does the person need to keep confidential?
2. What do they do after consulting with the Researcher?
3. Under what kind of situation would you need to sign a confidential agreement ?
4. What do you think is the purpose of a confidentiality agreement?