

Lesson 26

1 PHRASE OF THE DAY

今日のフレーズ

So it is safe to say that we all agree about...

では～について同意したということによろしいですね。

2 SITUATION

状況

Tomoko is confirming decisions agreed upon in the meeting.

トモコはミーティングでの決定事項を確認しています。



3 DIALOGUE

ダイアログ

Directions: First repeat after your tutor and then practice each role.

Tomoko: Well, we're just about out of time. Can we quickly review the decisions about the course of action we're going to take in the immediate future?

Mark : It was agreed upon that in order to capture our goal of 35% of the urban market share in athletic footwear, we need to manufacture a new line of shoes targeted for consumer needs and interests.

Serge : We agreed that Mark and I would develop and conduct a survey to determine this. Our new lines of footwear would be developed from this data.

Mark : We are also in agreement about trying to increase the rural market share to 35%, which would match our urban market share.

Tomoko: Mark, how about starting to develop a new advertising campaign to go with our new line of shoes? You'll have to do so with the same budget as last year.

Mark : I think that shouldn't pose too much of a problem

Tomoko: Great. **So it's safe to say that we all agree about** our future goals and how to achieve them, correct?

4 VOCABULARY

語い

Directions: First repeat after your tutor and then read aloud by yourself.

out of time 時間切れ**manufacture** 工業製品**campaign** キャンペーン**course of action** 行動指針、活動方針**determine** 決定

Lesson 26

5 LANGUAGE FOCUS

今日のポイント

So it is safe to say that we all agree about...

では～について同意したということによろしいですね。

Meeting - Confirming Decisions and Agreements

Directions: First repeat after your tutor and then read aloud again by yourself.

It was agreed upon that ...

We are all in agreement about ...

Everyone approved of the decided course of action.

There were no objections to the decisions from the meeting.

Nobody opposed the decision to ...

There was no opposition to the idea of ...

No objections were made to the choices we made.

We all consented to the decisions made during the meeting.

6 ACTIVITY

練習

Activity 1: Discuss the following with your tutor:

Do you find it hard to come to agreements during meetings? What makes it so easy/difficult?

Do you do business with foreigners often? If so, is it hard to make agreements with them? Why/Why not? If not, do you think it would be? Why/Why not?

Activity 2: Below is a list of actions decided upon during a meeting. Practice confirming them.

- call client confirm meeting on next Friday
- push back opening of new store by 2 weeks
- new marketing campaign
- include dental in insurance coverage
- conduct market research for potential expansion

Hints

ヒント

customer 顧客

differ 異なる

dental 歯の

manage 管理する

unpleasant 不快

see eye to eye 一致する

spread into 広がる

verify 確認